

## **TRADE COMPLIANCE POLICY STATEMENT**

This trade compliance policy reflects our commitment to operate in accordance with our code of ethics and business conducts. It also recognizes that failure to meet trade compliance requirements can have serious consequences for us, including damage to the Company's reputation, monetary penalties, and suspension / revocation of the company's exporting or importing privileges with a resulting negative impact to our customers. Thus, we are committed to the implementation, maintenance and continuous improvement of a robust trade compliance policy which integrates compliance activities into our business processes.

### **1. Export Compliance**

- All exports are to be accurately declared and applicable under the laws of Singapore.
- Shipping documentation shall accurately describe item (s) being shipped as well as the applicable export classification.

### **2. Import Compliance**

- All imports are to accurately described and applicable under the laws of Singapore.
- All Customs entries shall accurately state all required information, including the importer of record's name and address, importer number, quantity, value, classification, duty preference eligibility, and country of origin for imported items.

### **3. Compliance Responsibility**

All employees are responsible for supporting the principles contained in this policy.